

**APPLICATION FOR BUILDING PERMIT AND/OR  
CERTIFICATION OF OCCUPANCY**

City of Adams, Minnesota

Permit No. \_\_\_\_\_

Office of the City Clerk

Date: \_\_\_\_\_

**FEE: \$5.00**         **check here if paid.**    **SIGN PERMITS: \$10.00**

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Name of Owner \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Application is hereby made for a building permit and certificate of occupancy as required under the (building code) and zoning ordinance of the city for the –

(use) \_\_\_\_\_ (construction) \_\_\_\_\_ (moving) \_\_\_\_\_ (demolition) \_\_\_\_\_

of a structure or land described below for the purpose of

(residence) \_\_\_\_\_ (business) \_\_\_\_\_ (industry) \_\_\_\_\_

(other use) – describe: \_\_\_\_\_

(with accessory building) - \_\_\_\_\_

If construction or structural alteration of a building is proposed by this application, the applicant submits with this application \_\_\_\_\_ set of plans and specifications indicating the nature and extent of the work proposed, showing in detail that it will conform to the provisions of all relevant laws and ordinances, and including a plot plan showing the following: -

- (1) The actual shape and size of the lot to which this application relates;
- (2) Location, ground area dimensions, and identification of use of all existing and proposed buildings, structures, driveways parking areas, etc.,
- (3) Dimensions of front, side, and rear yards.

In making this application the applicant represents all the following statements and accompanying material as a true description of the proposed new or altered used and/or structures. The applicant agrees that the permit applied for, if granted, is issued on the representations thus made and that any permit issued may be revoked for any breach of representations or conditions.

**GENERAL INFORMATION:**

Name of Contractor \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Site Address \_\_\_\_\_

Legal Description:

\*Estimated cost of proposed construction \$ \_\_\_\_\_

**STRUCTURE AND USE INFORMATION:**

Present zoning classification of site: \_\_\_\_\_

Size of construction: Square Feet \_\_\_\_\_ Cubic Feet \_\_\_\_\_ Height \_\_\_\_\_

Number of Stories \_\_\_\_\_

Type of construction: On Site \_\_\_\_\_ Modular \_\_\_\_\_ Prefabricated \_\_\_\_\_

Mobile Home \_\_\_\_\_

Accessory building(s):

Description

Height \_\_\_\_\_ Side Dimensions \_\_\_\_\_

Number of off-street parking spaces to be provided: \_\_\_\_\_

Number of off-street loading spaces to be provided: \_\_\_\_\_

Present use (vacant or number) of buildings and use of such:

**NOTE:**

If any points need clarification, applicant may submit a separate sheet of explanation.

Signature of Applicant \_\_\_\_\_ Date of Application \_\_\_\_\_