

REGULAR CITY COUNCIL MEETING  
June 13th, 2017

Pursuant to due call and notice thereof a regular meeting was duly held at City Hall at 7:00 PM on the 13th day of June, 2017.

Council present: Nancy Thalberg, Paul Kirtz, Karen Ruechel, and Peter Schmitz.

Council absent: Gail Anderson.

Mayor Nancy Thalberg presided at the meeting.

Motion made by Schmitz, seconded by Ruechel, to approve the meeting agenda. Votes in favor: Thalberg, Ruechel, and Schmitz. Votes against: None Motion carried.

Motion made by Ruechel, seconded by Schmitz, to approve the May 9<sup>th</sup>, 2017 minutes as recorded. Votes in favor: Thalberg, Ruechel, and Schmitz. Votes against: None Motion carried.

Council member Kirtz joined the meeting at 7:10.

Craig Popenhagen of Clifton Larson Allen was present to review the annual city audit report for 2016. Craig stated that the 2016 expenditures were in line with the 2016 budget. Craig reported that no significant adjustments were required to the 2016 financial statement during the audit. A clean opinion was received on legal compliances. Motion made by Schmitz, seconded by Ruechel, to accept the 2016 Clifton Larson Allen 2016 financial audit. Votes in favor: Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Michael Gehrke presented the May, 2017 police report. The report lists 6 drug arrests, 7 State citations, 12 warning tickets, 4 law enforcement assists, 5 ambulance/fire assist, 1 traffic accident, and 2 school visits. Mike reported that there were no reports or calls during Dairy Days. AAA prom safety t-shirts were handed out at school to 11 graders. Mike attended the annual Toward Zero Deaths conference in Rochester. Chief Gehrke reported one DUI arrest in town, 14.9 grams of meth were found in vehicle, and a 2004 Ford Explorer was seized. The Adams police department assisted Mower County deputies for a physical domestic in Brownsdale, a DUI arrest along the state line road, a DUI north of Adams, and a verbal domestic in LeRoy. Mike has been warning drivers to not drive around road barricades during the road construction project. Mike reported that Jason Ottman will be resigning from the Department on July 1st. Mike will begin the search for a replacement officer.

Fire Chief Curt Sheely presented the Fire Department report for May. The Department responded to one motor vehicle accident, one storm spotting event, one ambulance assist, and helped with Dairy Days events in the Park. Curt reported that the Department will be receiving 4 portable radios from a 2016 grant within next 30 days. The Relief Association is donating an APX 4000 portable radio from a Freeborn Mower Cooperative Round-Up grant received from 2016, and has applied for another grant to fund another portable radio in 2017. Curt reported that 30 new safety vests were donated to the Fire Department. A truck safety inspection identified several items on the trucks needing correction, the Department is in the process of finishing the work and inspections before a final report will be presented.

Craig Hegge presented the maintenance report for May. Craig reported that the steel roof has been installed on the maintenance plant trickling filter building, a tin roof has been installed the main park pavilion, and new steps and retainer wall have been installed the bank boutique building. The Minnesota Pollution Control Agency has finished their inspection of the wastewater plant, no major deficiencies were found during the inspection. Craig reported that the Hwy 56 and Schmitz Street projects are going well. Most of the sewer and water services are connected. The contractors are now installing the storm sewers.

The bills payable were reviewed.

Motion made by Kirtz, seconded by Ruechel, to approve payment of bills as submitted. Votes in favor: Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

The city clerk presented the April 30th, 2017 financial statements. Motion made by Schmitz, seconded by Kirtz, to approve the financial statement as presented. Votes in favor: Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Motion made by Kirtz, seconded by Ruechel, to approve a building permit to Barry Kirtz (307 Water Street) for placement of front steps, and to Bud Schaefer (505 Bergen Street) for placement of an 8' X

12' storage building. Votes in favor: Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried

Motion made by Paul Kirtz, seconded by Karen Ruechel, to approve an annual burning permit to Lynn Sathre at 207 4<sup>th</sup> Street SW. Permit will be effective through December 31<sup>st</sup> 2017, and need to be renewed each year. The Law Enforcement Center will need to be notified before each burn. Permit will be provided by the Mower County Recorder's office. Votes in favor: Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Discussion was held on a request from Lynn Sathre to rent a portion of the City Park property adjacent to his property. A review of grant documents show that the City of Adams received an Outdoor Recreation grant which require that the grant recipient must maintain, in perpetuity, all grant assisted sites for public recreation uses only. The consensus of the City Council was to comply with the grant requirements and leave the property for public recreation purposes.

Motion made by Schmitz, seconded by Ruechel, to approve a one day raffle permit to the Southland Sportsmen's Club for a raffle to be held October 14<sup>th</sup>, 2017 in the American Legion Club. Votes in favor: Kirtz, Ruechel and Schmitz. Votes against: None Motion carried.

Discussion was held on having the Planning Commission become more active in decisions concerning developments and property issues in the City of Adams. Upon review of the Planning Commission regulations it was determined that the planning Commission will consist of one City Council member and four appointed members. The Planning Commission currently consists of two City Council members and three appointed. A motion was made by Kirtz, seconded by Schmitz, to have Rick Hinz replace Gail Anderson as a member of the Planning Commission. Votes in favor: Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Motion made by Kirtz, seconded by Ruechel, to approve Resolution #07-2017, a resolution accepting a donation to the Adams Fire Department of 30 breakaway public safety vests, valued at \$664.73. Votes in favor: Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Motion made by Kirtz, seconded by Schmitz, to adjourn. Votes in favor: Kirtz, Ruechel, and Schmitz. Votes against: None Motion carried.

Jim Kiefer

Clerk/ Treasurer